


Motion for Relief from Stay and Abandonment

(Procedure for U.S. Bankruptcy Court, Eastern District of Wisconsin as of 11/9/2012)

While under the Bankruptcy Menu, go to the **Motions/Applications** Submenu.



The screenshot shows the ECF Bankruptcy Events menu. The menu is titled "Bankruptcy Events" and lists various options. The "Motions/Applications" option is circled in red. The menu items are: Answer/Response..., Appeal, Batch Filings, Claim Actions, Creditor Maintenance..., File Claims, Miscellaneous/Other Events, Judge/Trustee Assignment, **Motions/Applications**, Trust Case Document, Notices, Open a BK Case (petition), Plan, Case Upload, Order Upload, and Open Involuntary Case.

Enter the case number. Click **Next**.



The screenshot shows the ECF File a Motion/Application page. The page has a header with the ECF logo and navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main heading is "File a Motion/Application". Below this, there is a "Case Number" label, a text input field containing "12-24001", and a "Find This Case" button. At the bottom left, there are "Next" and "Clear" buttons.

For this specific motion, click the **Yes** radio button to confirm you are filing a multi-part motion. When presented with **Number of parts** option, enter the number **2**. Answer the questions as to whether you will include your Notice of Motion and Certificate of Service during this docket entry. The court's preference is for the Notice of Motion and Certificate of Service to be filed in the same docket entry as the Motion. Click **Next**.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File a Motion/Application

[12-24001-mdm Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Are you filing a Multi-Part Motion? ☒ Yes ☐ No
Number of parts: 2

Are you including a Notice of Motion? Yes ☐ No ☒
Are you including a Certificate of Service? Yes ☐ No ☒

Choose **Relief from Automatic Stay**, then choose **Abandon** from the available events. The events must be selected in that order to avoid a risk of being overcharged for this motion. To select more than one event from the pick list, hold the Ctrl key down on your keyboard while selecting the events. Click **Next**.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File a Motion/Application:

[12-24001-mdm Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Start typing to find another event. Hold down Ctrl to add additional items.

Available Events (click to select events)

- Abandon
- Abstain From Hearing Pursuant to 28 U.S.C. Sect. 1334(c)
- Abstention Under Section 305
- Access to Tax Information
- Accounting
- Adequate Protection
- Administrative Expenses
- Allow Claims
- Allow Payment Arrearages
- Amend
- Amended Application
- Amended Motion
- Application to Increase Fee Cap
- Appoint Creditors Committee
- Appoint Examiner
- Appoint Guardian under Bankruptcy Rule 1004.1
- Appoint Trustee
- Approve Stipulation
- Assume Lease or Executive Contract

Selected Events (click to remove events)

- Relief from Automatic Stay
- Abandon

This screen displays a warning message to remind users to select the **Relief from Stay** event before selecting the **Abandon** event from the Available Events list on the prior screen. Click **Next**.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File a Motion/Application:

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

IF YOU ARE FILING A MOTION FOR RELIEF FROM AUTOMATIC STAY **AND** A MOTION TO ABANDON TOGETHER YOU **MUST** PICK THE MOTION FOR RELIEF FROM AUTOMATIC STAY FIRST OR YOU COULD BE OVER CHARGED

Check whether you are filing jointly with another attorney. Click **Next**.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Miscellaneous/Other Events:

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

☐ Joint filing with other attorney(s).

Highlight the party or parties you represent. If the party you represent is not listed, click **Add/Create New Party**.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File a Motion/Application:

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Select the Party:

Grossman, Mary B. [Trustee]
Kennedy Hahn, [Creditor]
Wilder, Michelle [Debtor]

[Add/Create New Party](#)

Search for the party (creditor) by typing the **exact** name of the party in the **Last/Business name** field. This function is searching our court's database to see whether the party already exists. Click **Search**.

The screenshot shows the ECF search interface. At the top is a navigation bar with links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the navigation bar is a section titled "Search for a party". It contains several input fields: "SSN / ITIN", "Tax ID / EIN", "Last/Business name" (which is highlighted with a red circle and contains the text "Bay Lake Bank"), "First Name", and "Middle Name". At the bottom of this section are two buttons: "Search" and "Clear".

If the search yields a result, a list will appear. You may choose a party from the search results; however, please ensure the name **exactly** matches the way it appears on your documents. If you select a name from the list, no opportunity will ever be presented to modify the name of the party.

This screenshot shows the ECF search interface after a search. The "Last/Business name" field now contains "Bay Lake Bank". Below the input fields, there is a section titled "Party search results" which displays a list of four entries: "Bay Lake Bank, 123 Downer, Milwaukee, WI", "Bay Lake Bank, c/o Attoney Tammy Walloch", "Bay Lake Bank, c/o Ken Ogie, Milwaukee, WI", and "Bay Lake Bank LLC, c/o Attorney, Milwaukee, WI". At the bottom of this section are two buttons: "Select name from list" and "Create new party".

If the search yields no results, or the results do not match the name of your party exactly, click **Create new party**.

This screenshot shows the ECF search interface after a search that yielded no results. The "Last/Business name" field is empty. Below the input fields, the "Party search results" section displays the message "No person found." At the bottom of this section is a single button: "Create new party".

Complete the following fields: Last name (name of business), Address 1, Address 2 (if needed), City, State, Zip, and Role. Click Corporate parent/affiliate and enter the name (if applicable). Click **Submit**.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Party Information

Last name Bay Lake Bank First name

Middle name Generation Title

SSN / ITIN 222-11-1234 Tax ID / EIN 11-2222222

Office Address 1 55 Fifth Street

Address 2 Address 3

City Milwaukee State WI Zip 53210

County Country

Phone Fax

E-mail

Role Creditor (cr:cr)

Party text

Submit Cancel Clear Corporate parent / affiliate....

The party just entered should appear in the pick list. Highlight the party you represent. Click **Next**.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File a Motion/Application:

[12-24001-mdm Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)

Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Select the Party:

[Add/Create New Party](#)

Bay Lake Bank, [Creditor]
Grossman, Mary B. [Trustee]
Kennedy Hahn, [Creditor]
Wilder, Michelle [Debtor]

Next Clear

Check the box to make the attorney/party association. Click **Next**.

ECF	Bankruptcy ▾	Adversary ▾	Query	Reports ▾	Utilities ▾	Search	Logout
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File a Motion/Application:

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

The following attorney/party associations do not exist for this case.
Please check which associations should be created for this case:

☒ Bay Lake Bank, (cr:cr) represented by Jones, Norah (aty)

Browse and attach the PDF image of your Motion, Notice, and Certificate of Service. Click **Next**.

ECF	Bankruptcy	Adversary	Query	Reports	Utilities	Search	Logout
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Miscellaneous/Other Events:

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Filename
C:\Users\hawleym\Desktop\Test Docume

Attachments to Document: ☒ No ☐ Yes

Enter a brief description of the property, e.g., street address.

Do not enter ANYTHING in the Receipt # box. Leave the default dollar amount at \$176. Click **Next**.

ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

File a Motion/Application:

[12-24001-mdm Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Brief Description of Property 2370 N. 47th Street, Milwa

**LEAVE THE RECEIPT NUMBER BLANK IF YOU WILL BE PAYING VIA THE INTERNET!!
TYPE DEFERRED OR WAIVED, IF APPLICABLE.**

Receipt #: Fee: \$ 176

Next Clear

Enter Hearing Date, Hearing Time, and Location **ONLY** if you have received prior approval from the presiding Judge! **Warning: This will schedule a hearing on the presiding Judge's calendar.**

Enter the **Objection** date from your Notice of Motion. Type the date into the open text box or click on the calendar icon to select a date from the pop up calendar. This date will populate the final docket text.

ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

File a Motion/Application:

[12-24001-mdm Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Set/Reschedule Hearing Information

In order to enter a hearing date/time/location, you must obtain prior approval from the presiding judge. Contact the Chambers of Judge McGarity.

Hearing Date: Hearing Time: Location:

Objection due date:

Next Clear

November 2012

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

Review pre-docket text. Click **Next**.

EECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

File a Motion/Application:

12-24001-mdm [Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)
Assets: y Judge: mdm Case Flag: CounDue, DebtEd,
NTCAPR, REAF

Docket Text: Modify as Appropriate.

Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon
 with Notice of Motion and Certificate of Service filed by Norah Jones of Jones Law Offices on behalf of Creditor Bay
Lake Bank . Hearing Objections due by 11/30/2012. Fee Amount \$176. (Jones, Norah)

Review final docket text. Click **Next**.

EECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

File a Motion/Application:

12-24001-mdm [Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)
Assets: y Judge: mdm Case Flag: CounDue, DebtEd,
NTCAPR, REAF

Docket Text: Final Text

Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon with Notice of Motion and Certificate of Service
filed by Norah Jones of Jones Law Offices on behalf of Creditor Bay Lake Bank. Hearing Objections due by 11/30/2012. Fee Amount
\$176. (Jones, Norah)

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.
Have you redacted?

Review Notice of Electronic Filing and pay for the motion.

ECF

Bankruptcy

Adversary

Query

Reports

Utilities

Search

Logout

File a Motion/Application:

[12-24001-mdm Michelle Wilder](#)

Type: bk
Assets: y

Chapter: 13 v
Judge: mdm

Office: 2 (Milwaukee)
Case Flag: CounDue, DebtEd,
NTCAPR, REAF

U.S. Bankruptcy Court

Eastern District of Wisconsin(TRAIN)

Notice of Electronic Filing

The following transaction was received from Norah Jones on behalf of Creditor Bay Lake Bank. Hearing Objections due by 11/30/2011.

Case Name: Michelle Wilder
Case Number: [12-24001-mdm](#)
Document Number: [9](#)

Docket Text:
Motion for Relief from Stay as to 2370 N. 47th St Lake Bank. Hearing Objections due by 11/30/2011.

The following document(s) are associated with this:

Document description:Main Document
Original filename:O:\common\everyone\Staff Fol
Electronic document Stamp:
[STAMP bkecfStamp_ID=993660899 [Date=11/17/2011 15:17:45] [747879dc328a9dbb3367ffda9c1c5234b6bee051c399893b93f4fa61c92b6cee80e5e945dfc16ad6d]

12-24001-mdm Notice will be electronically ma

Norah Jones on behalf of Creditor Bay Lake Bank
michelle_hawley@wieb.uscourts.gov

12-24001-mdm Notice will not be electronically

Mary B. Grossman
Chapter 13 Standing Trustee

Summary of current charges

2012-10-25 14:42:19	Voluntary Petition (Chapter 7)(12-20185) [misc,volp7a] (306.00)	\$ 306.00
2012-10-25 15:11:50	Amended Schedules (Fee Required)(12-20185-pp) [misc,amdsch] (30.00)	\$ 30.00
2012-10-30 16:09:37	Motion to Abandon(12-24000-svk) [motion,mabn] (176.00)	\$ 176.00
2012-11-01 10:58:42	Voluntary Petition (Chapter 7)(12-20187) [misc,volp7a] (306.00)	\$ 306.00
2012-11-01 11:23:23	Amended Schedules (Fee Required)(12-20187) [misc,amdsch] (30.00)	\$ 30.00
2012-11-08 11:05:55	Voluntary Petition (Chapter 7)(12-20189) [misc,volp7a] (306.00)	\$ 306.00
2012-11-08 11:38:36	Amended Schedules (Fee Required)(12-20189-pp) [misc,amdsch] (30.00)	\$ 30.00
2012-11-08 15:17:45	Amended Schedules (Fee Required)(12-24001-mdm) [misc,amdsch] (30.00)	\$ 30.00
2012-11-09 11:47:48	Motion to Abandon(12-24001-mdm) [motion,mabn] (176.00)	\$ 176.00
Total:		\$10452.00

Pay Now

Continue Filing

After the objection period has passed (assuming no objections were filed), see the following instructions to file your Affidavit/Certification of No Objection/Response/Answer and Proposed Order.

Affidavit/Certification of No Objection/Response/Answer

While under the Bankruptcy Menu, go to the **Answer/Response** Submenu.



Select **Reference an Existing motion/application**.



Enter the case number. Click **Next**.

A screenshot of the ECF system's 'File an answer to a motion' screen. The header is consistent with the previous screenshots. The title 'File an answer to a motion' is shown. Below the title, there is a form with a 'Case Number' label and a text input field containing '12-24001'. To the right of the input field is a button labeled 'Find This Case'. At the bottom left of the form, there are two buttons: 'Next' and 'Clear'.

Answer the following questions accordingly. Click **Next**.

EECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

File an answer to a motion

12-24001-mdm Michelle Wilder

Type: bk Chapter: 13 v Office: 2 (Milwaukee)
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Are you including a Notice? Yes ☐ No ☐

Are you including a Certificate of Service? Yes ☐ No ☐

Next Clear

Choose **Affidavit/Certification of No Objection/Response/Answer** from the available events. Check whether you are filing jointly with another attorney. Click **Next**.

EECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

File an answer to a motion:

12-24001-mdm Michelle Wilder

Type: bk Chapter: 13 v Office: 2 (Milwaukee)
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Start typing to find another event. Hold down Ctrl to add additional items.

Available Events (click to select events)
Affidavit/Certification of Default
Affidavit/Certification of No Objection/Response/Answer
Answer to Involuntary Petition
Mortgage Mediation - Objection to Motion to Participate in Mortgage Modification Mediation Program.
Objection
Reply
Response
Response to Motion

☐ Joint filing with other attorney(s).

Selected Events (click to remove events)
Affidavit/Certification of No Objection/Response/Answer

Next Clear

Highlight the party you represent. Click **Next**.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File an answer to a motion:

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Select the Party:

Bay Lake Bank, [Creditor]
Grossman, Mary B. [Trustee]
Kennedy Hahn, [Creditor]
Wilder, Michelle [Debtor]

[Add/Create New Party](#)

Browse and attach the PDF image of your Affidavit/Certification of No Objection/Response/Answer. Click **Next**.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File an answer to a motion:

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Filename
O:\common\everyone\Staff Folders\AES-Y

Attachments to Document: ☒ No ☐ Yes

Select whether you are filing an Affidavit, Certification, or Statement. Click **Next**.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File an answer to a motion:

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Is this an Affidavit of No Objection/Response/Answer, a Certification of No Objection/Response/Answer, or a Statement of No Objection/Response/Answer?

Affidavit
Certification
Statement

Check the box to **Refer to existing event(s)**. Click **Next**.

ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

File an answer to a motion:

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

☒ **Refer to existing event(s)?**

Select the category to which your event relates. **Hint: What was the original document filed?** Be sure to link your Affidavit/Certification/Statement to your original motion. Click **Next**.

ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

File an answer to a motion:

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Select the category to which your event relates.

auditor
caseupld
claims
cmp
court
credtrd
event
motion
notice
order

Filed to

Documents to

Select the appropriate event(s) to which your event relates. Click **Next**.

ECF													
Bankruptcy ▾		Adversary ▾		Query		Reports ▾		Utilities ▾		Search		Logout	
File an answer to a motion:													
12-24001-mdm Michelle Wilder													
Type: bk		Chapter: 13 v		Office: 2 (Milwaukee)									
Assets: y		Judge: mdm		Case Flag: CounDue, DebtEd, NTCAPR, REAF									
Select the appropriate event(s) to which your event relates:													
<input type="checkbox"/> 01/17/2012 3 Motion to Modify Plan (RE: 2 Chapter 13 Plan) regarding 11 USC sec. 1329. filed by Testing An Attorney1 of Office of Attorney L. 1 on behalf of Debtor Michelle Wilder. (Attorney1, Testing)													
<input type="checkbox"/> 09/27/2012 6 Stipulation Regarding Substitution of Attorney for a Debtor . (Jones, Norah)													
<input checked="" type="checkbox"/> 11/09/2012 9 Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon with Notice of Motion and Certificate of Service filed by Norah Jones of Jones Law Offices on behalf of Creditor Bay Lake Bank. Hearing Objections due by 11/30/2012. Fee Amount \$176. (Jones, Norah)													
<input type="button" value="Next"/> <input type="button" value="Clear"/>													

Review pre-docket text. Click **Next**.

ECF													
Bankruptcy ▾		Adversary ▾		Query		Reports ▾		Utilities ▾		Search		Logout	
File an answer to a motion:													
12-24001-mdm Michelle Wilder													
Type: bk		Chapter: 13 v		Office: 2 (Milwaukee)									
Assets: y		Judge: mdm		Case Flag: CounDue, DebtEd, NTCAPR, REAF									
HI HI													
Docket Text: Modify as Appropriate.													
<div><div>▼</div><div>Affidavit of No Objection/Response/Answer Filed by Creditor Bay Lake Bank (Re: [9] Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon) (Jones, Norah)</div></div>													
<input type="button" value="Next"/> <input type="button" value="Clear"/>													

Review final docket text. Click **Next**.

ECF													
Bankruptcy ▾		Adversary ▾		Query		Reports ▾		Utilities ▾		Search		Logout	
File an answer to a motion:													
12-24001-mdm Michelle Wilder													
Type: bk		Chapter: 13 v		Office: 2 (Milwaukee)									
Assets: y		Judge: mdm		Case Flag: CounDue, DebtEd, NTCAPR, REAF									
Docket Text: Final Text													
Affidavit of No Objection/Response/Answer Filed by Creditor Bay Lake Bank (Re: [9] Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon) (Jones, Norah)													
Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue. Have you redacted?													
<input type="button" value="Next"/> <input type="button" value="Clear"/>													

Review final Notice of Electronic Filing.

ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout			
File an answer to a motion:			
12-24001-mdm Michelle Wilder			
Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)	
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF	
U.S. Bankruptcy Court			
Eastern District of Wisconsin(TRAIN)			
Notice of Electronic Filing			
The following transaction was received from Norah Jones entered on 11/9/2012 at 1:24 PM CST and filed on 11/9/2012			
Case Name: Michelle Wilder			
Case Number: 12-24001-mdm			
Document Number: 10			
Docket Text:			
Affidavit of No Objection/Response/Answer Filed by Creditor Bay Lake Bank (Re: [9] Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon) (Jones, Norah)			
The following document(s) are associated with this transaction:			
Document description: Main Document			
Original filename: O:\common\everyone\Staff Folders\AES-YMR\MRH\Attorney Training\Example Documents\test.pdf			
Electronic document Stamp:			
[STAMP bkecfStamp_ID=993660899 [Date=11/9/2012] [FileNumber=123644-0] [86850f6750d6fcd144cc3d0c0a7a2175e08d86ac76255237bbb161b73bf59a0f5320b 5af63f80ed55c84272b1276991363d27fdbcadedbcd7775ab1c94bb6600]]			
12-24001-mdm Notice will be electronically mailed to:			
Norah Jones on behalf of Creditor Bay Lake Bank michelle_hawley@web.uscourts.gov			

In conjunction with filing the Affidavit/Certification of No Objection/Response/Answer, don't forget to upload your proposed order.

Proposed Order

While under the Bankruptcy Menu, go to the **Order Upload** Submenu.



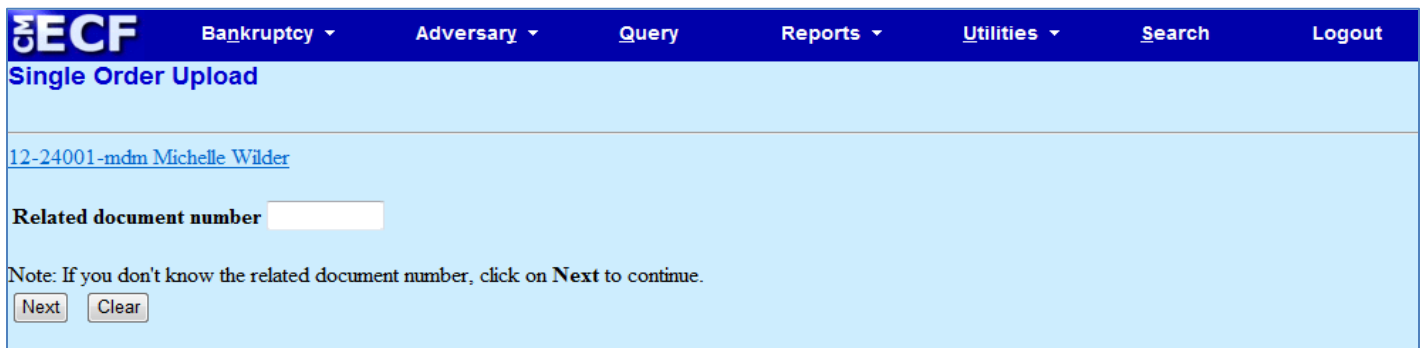
Select **Single Order Upload**.



Enter the case number. Click **Next**.

A screenshot of the ECF system's "Single Order Upload" form. The form is displayed on a light blue background with a dark blue header. The header contains the ECF logo and several navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the header, the title "Single Order Upload" is followed by a form field for "Case number" with the value "12-24001" and a "Find This Case" button. Below the form field are two buttons: "Next" and "Clear".

Enter the **Related document number**. **Hint:** Be sure to link the proposed order back to the original motion. Don't worry about remembering the docket number for your original motion, just click **Next** for a list.



ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Single Order Upload

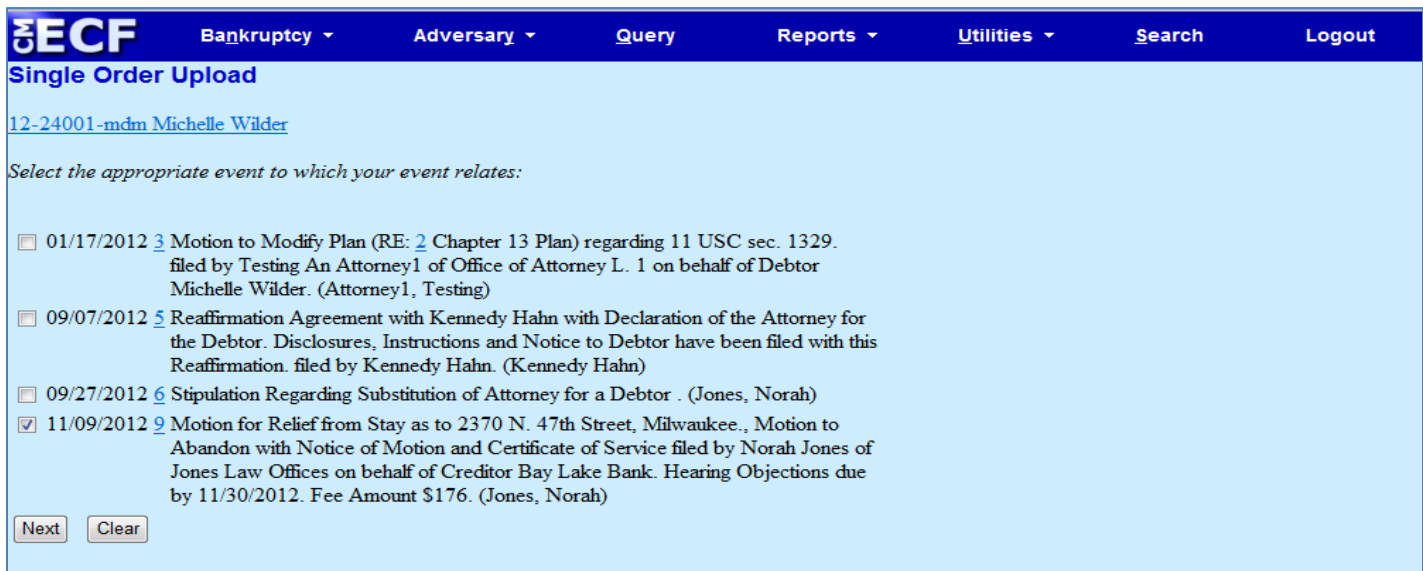
12-24001-mdm Michelle Wilder

Related document number

Note: If you don't know the related document number, click on **Next** to continue.

Next Clear

Select the appropriate event(s) to which your event relates. Click **Next**.



ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Single Order Upload

12-24001-mdm Michelle Wilder

Select the appropriate event to which your event relates:

☐ 01/17/2012 3 Motion to Modify Plan (RE: 2 Chapter 13 Plan) regarding 11 USC sec. 1329. filed by Testing An Attorney1 of Office of Attorney L. 1 on behalf of Debtor Michelle Wilder. (Attorney1, Testing)

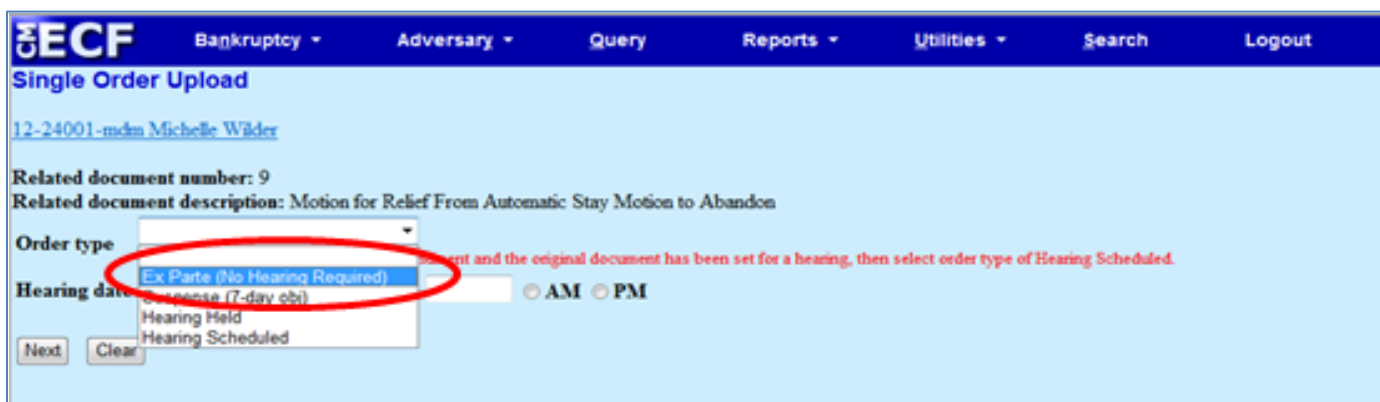
☐ 09/07/2012 5 Reaffirmation Agreement with Kennedy Hahn with Declaration of the Attorney for the Debtor. Disclosures, Instructions and Notice to Debtor have been filed with this Reaffirmation. filed by Kennedy Hahn. (Kennedy Hahn)

☐ 09/27/2012 6 Stipulation Regarding Substitution of Attorney for a Debtor . (Jones, Norah)

☒ 11/09/2012 9 Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon with Notice of Motion and Certificate of Service filed by Norah Jones of Jones Law Offices on behalf of Creditor Bay Lake Bank. Hearing Objections due by 11/30/2012. Fee Amount \$176. (Jones, Norah)

Next Clear

Select an **Order Type**. If an Affidavit/Certification/Statement of No Objection/Response/Answer was just filed, choose **Ex Parte (No Hearing Required)**. Click **Next**.



ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Single Order Upload

12-24001-mdm Michelle Wilder

Related document number: 9

Related document description: Motion for Relief From Automatic Stay Motion to Abandon

Order type

Hearing date ☐ AM ☐ PM

Next Clear

Browse and attach the PDF image of your Proposed Order. **Hint: Be sure your Proposed Order is formatted correctly.** See the CM/ECF Administrative Procedures for formatting requirements. Click **Next**.

The screenshot shows the 'Single Order Upload' form in the CM/ECF system. The form has a blue header with the CM/ECF logo and navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area is light blue. It contains a 'Filename' field with a text input showing 'O:\common\everyone\Staff Folders\AES-\' and a 'Browse...' button. Below this is the 'Attachments to Document' section with radio buttons for 'No' (selected) and 'Yes'. At the bottom are 'Next' and 'Clear' buttons.

Review the receipt for the Proposed Order.

The screenshot shows the receipt page for the 'Single Order Upload'. The header is identical to the previous form. The main content area is light blue and contains the following information: a link to the document '12-24001-mdm Michelle Wilder', a confirmation message 'The new document O:\common\everyone\Staff Folders\AES-YMR\MRH\Attorney Training\Example Documents\Proposed Order.pdf was uploaded successfully on 11/9/2012 at 2:00 PM', the 'Order type: Ex Parte (No Hearing Required)', another link to the document '12-24001-mdm Michelle Wilder', the 'Related document number: 9', the 'Related document description: Motion for Relief From Automatic Stay Motion to Abandon', the 'Order ID: 1819', and a link 'Do it again'.

Reminder, the Proposed Order is submitted directly to the presiding Judge's chambers. Once the order is signed and docketed, the Notice of Electronic Filing will be transmitted to all registered electronic users in the case with a copy of the signed order.