


## Motion for Relief from Stay and Abandonment

(Procedure for U.S. Bankruptcy Court, Eastern District of Wisconsin as of 11/9/2012)

While under the Bankruptcy Menu, go to the **Motions/Applications** Submenu.



The screenshot shows the ECF Bankruptcy Events menu. The menu items are: Answer/Response..., Appeal, Batch Filings, Claim Actions, Creditor Maintenance..., File Claims, Miscellaneous/Other Events, Judge/Trustee Assignment, **Motions/Applications** (circled in red), Multi-Case Documenting, Notices, Open a BK Case (petition), Plan, Case Upload, Order Upload, and Open Involuntary Case.

Enter the case number. Click **Next**.



The screenshot shows the ECF File a Motion/Application page. The page has a header with the ECF logo and navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the header, the page title is "File a Motion/Application". There is a "Case Number" input field containing "12-24001" and a "Find This Case" button. Below the input field, there are "Next" and "Clear" buttons.

For this specific motion, click the **Yes** radio button to confirm you are filing a multi-part motion. When presented with **Number of parts** option, enter the number **2**. Answer the questions as to whether you will include your Notice of Motion and Certificate of Service during this docket entry. The court's preference is for the Notice of Motion and Certificate of Service to be filed in the same docket entry as the Motion. Click **Next**.

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**File a Motion/Application**

12-24001-mdm Michelle Wilder

Type: bk Chapter: 13 v Office: 2 (Milwaukee)  
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Are you filing a Multi-Part Motion?  Yes  No

Number of parts: 2

Are you including a Notice of Motion? Yes  No

Are you including a Certificate of Service? Yes  No

Next Clear

Choose **Relief from Automatic Stay**, then choose **Abandon** from the available events. The events must be selected in that order to avoid a risk of being overcharged for this motion. To select more than one event from the pick list, hold the Ctrl key down on your keyboard while selecting the events. Click **Next**.

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**File a Motion/Application:**

12-24001-mdm Michelle Wilder

Type: bk Chapter: 13 v Office: 2 (Milwaukee)  
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Start typing to find another event. Hold down Ctrl to add additional items.

**Available Events (click to select events)**

- Abandon
- Abstain From Hearing Pursuant to 28 U.S.C. Sect. 1334(c)
- Abstention Under Section 305
- Access to Tax Information
- Accounting
- Adequate Protection
- Administrative Expenses
- Allow Claims
- Allow Payment Arrearages
- Amend
- Amended Application
- Amended Motion
- Application to Increase Fee Cap
- Appoint Creditors Committee
- Appoint Examiner
- Appoint Guardian under Bankruptcy Rule 1004.1
- Appoint Trustee
- Approve Stipulation
- Assume Lease or Executory Contract

**Selected Events (click to remove events)**

- Relief from Automatic Stay
- Abandon

Next Clear

This screen displays a warning message to remind users to select the **Relief from Stay** event before selecting the **Abandon** event from the Available Events list on the prior screen. Click **Next**.

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**File a Motion/Application:**

[12-24001-mdm Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)  
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

**IF YOU ARE FILING A MOTION FOR RELIEF FROM AUTOMATIC STAY AND A MOTION TO ABANDON TOGETHER YOU MUST PICK THE MOTION FOR RELIEF FROM AUTOMATIC STAY FIRST OR YOU COULD BE OVER CHARGED**

Check whether you are filing jointly with another attorney. Click **Next**.

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**Miscellaneous/Other Events:**

[12-24001-mdm Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)  
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Joint filing with other attorney(s).

Highlight the party or parties you represent. If the party you represent is not listed, click **Add/Create New Party**.

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**File a Motion/Application:**

[12-24001-mdm Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)  
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

**Select the Party:**

Grossman, Mary B. [Trustee]  
Kennedy Hahn, [Creditor]  
Wilder, Michelle [Debtor]

[Add/Create New Party](#)

Search for the party (creditor) by typing the **exact** name of the party in the **Last/Business name** field. This function is searching our court's database to see whether the party already exists. Click **Search**.

The screenshot shows the ECF search interface. At the top, there is a navigation bar with the ECF logo and links for Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the search form is titled "Search for a party". It contains several input fields: "SSN / ITIN", "Tax ID / EIN", "Last/Business name" (which contains the text "Bay Lake Bank" and is circled in red), "First Name", and "Middle Name". At the bottom of the form are "Search" and "Clear" buttons.

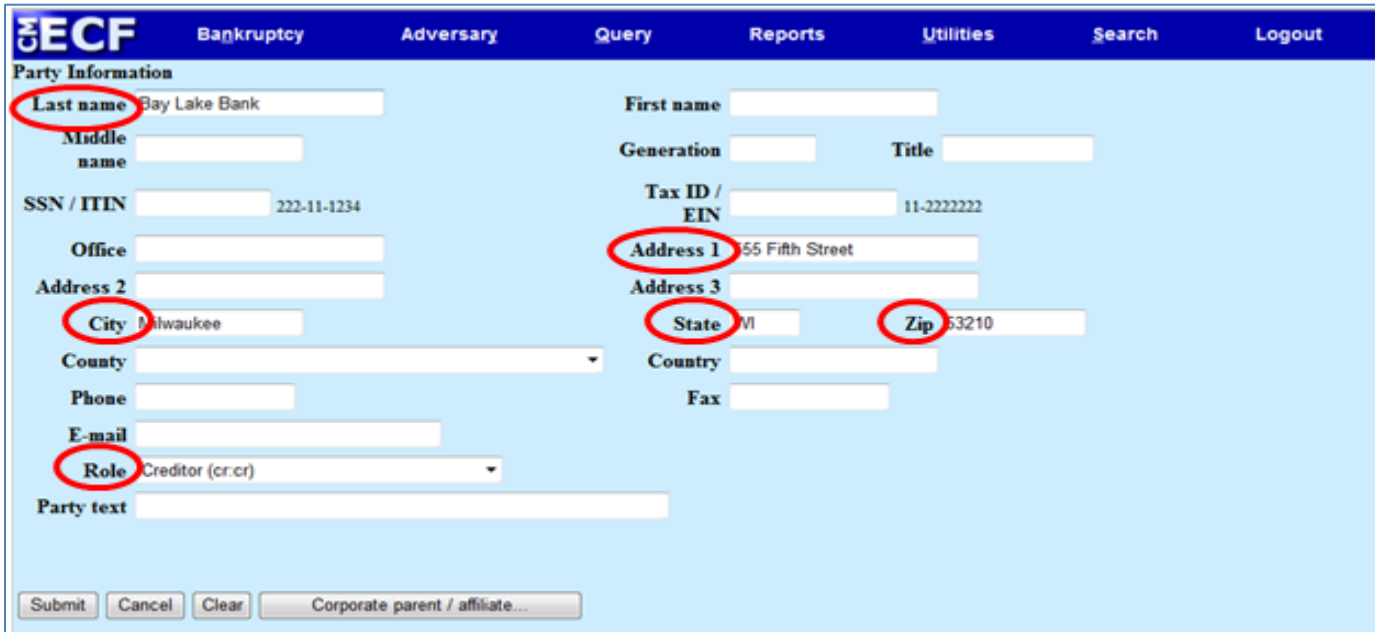
If the search yields a result, a list will appear. You may choose a party from the search results; however, please ensure the name **exactly** matches the way it appears on your documents. If you select a name from the list, no opportunity will ever be presented to modify the name of the party.

The screenshot shows the ECF search interface with search results. The search form is the same as in the previous screenshot, but the "Last/Business name" field is empty. Below the form, there is a section titled "Party search results" which contains a list of four entries: "Bay Lake Bank, 123 Downer, Milwaukee, WI", "Bay Lake Bank, c/o Attorney Tammy Walloch", "Bay Lake Bank, c/o Ken Ogie, Milwaukee, WI", and "Bay Lake Bank LLC, c/o Attorney, Milwaukee, WI". Below the list are two buttons: "Select name from list" and "Create new party".

If the search yields no results, or the results do not match the name of your party exactly, click **Create new party**.

The screenshot shows the ECF search interface with "No person found" results. The search form is the same as in the previous screenshots, but the "Last/Business name" field is empty. Below the form, there is a section titled "Party search results" which contains the text "No person found." and a single button: "Create new party".

Complete the following fields: Last name (name of business), Address 1, Address 2 (if needed), City, State, Zip, and Role. Click Corporate parent/affiliate and enter the name (if applicable). Click **Submit**.



CM ECF    Bankruptcy    Adversary    Query    Reports    Utilities    Search    Logout

Party Information

Last name Bay Lake Bank    First name

Middle name    Generation    Title

SSN / ITIN 222-11-1234    Tax ID / EIN 11-2222222

Office    Address 1 55 Fifth Street

Address 2    Address 3

City Milwaukee    State WI    Zip 53210

County    Country

Phone    Fax

E-mail

Role Creditor (cr.cr)

Party text

Submit    Cancel    Clear    Corporate parent / affiliate...

The party just entered should appear in the pick list. Highlight the party you represent. Click **Next**.



CM ECF    Bankruptcy    Adversary    Query    Reports    Utilities    Search    Logout

File a Motion/Application:

[12-24001-mdm Michelle Wilder](#)

Type: bk    Chapter: 13 v    Office: 2 (Milwaukee)

Assets: y    Judge: mdm    Case Flag: CounDue, DebtEd, NTCAPR, REAF

Select the Party:

[Bay Lake Bank, \[Creditor\]](#)    [Add/Create New Party](#)

Grossman, Mary B. [Trustee]

Kennedy Hahn, [Creditor]

Wilder, Michelle [Debtor]

Next    Clear

Check the box to make the attorney/party association. Click **Next**.

<b>ECF</b> Bankruptcy ▾    Adversary ▾    Query    Reports ▾    Utilities ▾    Search    Logout			
<b>File a Motion/Application:</b>			
<a href="#">12-24001-mdm Michelle Wilder</a>			
Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)	
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF	
The following attorney/party associations do not exist for this case. Please check which associations should be created for this case:			
<input checked="" type="checkbox"/> Bay Lake Bank, (cr:cr) represented by Jones, Norah (aty)			
<input type="button" value="Next"/> <input type="button" value="Clear"/>			

Browse and attach the PDF image of your Motion, Notice, and Certificate of Service. Click **Next**.

<b>ECF</b> Bankruptcy    Adversary    Query    Reports    Utilities    Search    Logout			
<b>Miscellaneous/Other Events:</b>			
<a href="#">12-24001-mdm Michelle Wilder</a>			
Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)	
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF	
<b>Filename</b> C:\Users\hawley\m\Desktop\Test Docume <input type="button" value="Browse..."/>			
<b>Attachments to Document:</b> <input checked="" type="radio"/> No <input type="radio"/> Yes			
<input type="button" value="Next"/> <input type="button" value="Clear"/>			

Enter a brief description of the property, e.g., street address.

Do not enter ANYTHING in the Receipt # box. Leave the default dollar amount at \$176. Click **Next**.

**ECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File a Motion/Application:**

[12-24001-mdm Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)  
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

Brief Description of Property

**LEAVE THE RECEIPT NUMBER BLANK IF YOU WILL BE PAYING VIA THE INTERNET!!  
TYPE DEFERRED OR WAIVED, IF APPLICABLE.**

Receipt #:  Fee: \$ 176

Enter Hearing Date, Hearing Time, and Location **ONLY** if you have received prior approval from the presiding Judge! **Warning: This will schedule a hearing on the presiding Judge's calendar.**

Enter the **Objection** date from your Notice of Motion. Type the date into the open text box or click on the calendar icon to select a date from the pop up calendar. This date will populate the final docket text.

**ECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File a Motion/Application:**

[12-24001-mdm Michelle Wilder](#)

Type: bk Chapter: 13 v Office: 2 (Milwaukee)  
Assets: y Judge: mdm Case Flag: CounDue, DebtEd, NTCAPR, REAF

**Set/Reschedule Hearing Information**

In order to enter a hearing date/time/location, you must obtain prior approval from the presiding judge. Contact the Chambers of Judge McGarity.

Hearing Date:   Hearing Time:

Location:

Objection due date:

**November 2012**

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

Review pre-docket text. Click **Next**.

**EECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File a Motion/Application:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Docket Text: Modify as Appropriate.

Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee.,   Motion to Abandon  with Notice of Motion and Certificate of Service filed by Norah Jones of Jones Law Offices on behalf of Creditor Bay Lake Bank . Hearing Objections due by 11/30/2012. Fee Amount \$176. (Jones, Norah)

Review final docket text. Click **Next**.

**EECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File a Motion/Application:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Docket Text: Final Text

Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon with Notice of Motion and Certificate of Service filed by Norah Jones of Jones Law Offices on behalf of Creditor Bay Lake Bank. Hearing Objections due by 11/30/2012. Fee Amount \$176. (Jones, Norah)

**Attention!!** Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue. Have you redacted?



Review Notice of Electronic Filing and pay for the motion.

ECF
Bankruptcy ▾
Adversary ▾
Query
Reports ▾
Utilities ▾
Search
Logout

**File a Motion/Application:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

**U.S. Bankruptcy Court**  
Eastern District of Wisconsin(TRAIN)

Notice of Electronic Filing

The following transaction was received from Norah Jones on behalf of Creditor Bay Lake Bank. Hearing Objections due by 11/30/2011.

**Case Name:** Michelle Wilder  
**Case Number:** [12-24001-mdm](#)  
**Document Number:** [9](#)

**Docket Text:**  
Motion for Relief from Stay as to 2370 N. 47th Str Lake Bank. Hearing Objections due by 11/30/2011.

The following document(s) are associated with this:

**Document description:**Main Document  
**Original filename:**O:\common\everyone\Staff Fol  
**Electronic document Stamp:**  
[STAMP bkccfStamp\_ID=993660899 [Date=11/17/11 15:17:45  
747879dc328a9dbb3367ffda9c1c5234b6bee051c399893b93f4fa61c92b6cee80e5e945dfc16ad6d

**12-24001-mdm Notice will be electronically ma**

Norah Jones on behalf of Creditor Bay Lake Bank  
michelle\_hawley@wieb.uscourts.gov

**12-24001-mdm Notice will not be electronically**

Mary B. Grossman  
Chapter 13 Standing Trustee

Summary of current charges		
2012-10-25 14:42:19	Voluntary Petition (Chapter 7)(12-20185) [misc,volp7a] ( 306.00)	\$ 306.00
2012-10-25 15:11:50	Amended Schedules (Fee Required)(12-20185-pp) [misc,amdsch] ( 30.00)	\$ 30.00
2012-10-30 16:09:37	Motion to Abandon(12-24000-svk) [motion,mabn] ( 176.00)	\$ 176.00
2012-11-01 10:58:42	Voluntary Petition (Chapter 7)(12-20187) [misc,volp7a] ( 306.00)	\$ 306.00
2012-11-01 11:23:23	Amended Schedules (Fee Required)(12-20187) [misc,amdsch] ( 30.00)	\$ 30.00
2012-11-08 11:05:55	Voluntary Petition (Chapter 7)(12-20189) [misc,volp7a] ( 306.00)	\$ 306.00
2012-11-08 11:38:36	Amended Schedules (Fee Required)(12-20189-pp) [misc,amdsch] ( 30.00)	\$ 30.00
2012-11-08 15:17:45	Amended Schedules (Fee Required)(12-24001-mdm) [misc,amdsch] ( 30.00)	\$ 30.00
2012-11-09 11:47:48	Motion to Abandon(12-24001-mdm) [motion,mabn] ( 176.00)	\$ 176.00
<b>Total:</b>		<b>\$10452.00</b>

After the objection period has passed (assuming no objections were filed), see the following instructions to file your Affidavit/Certification of No Objection/Response/Answer and Proposed Order.

### **Affidavit/Certification of No Objection/Response/Answer**

While under the Bankruptcy Menu, go to the **Answer/Response** Submenu.



Select **Reference an Existing motion/application**.



Enter the case number. Click **Next**.



Answer the following questions accordingly. Click **Next**.

**EECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Are you including a Notice? Yes  No

Are you including a Certificate of Service? Yes  No

Choose **Affidavit/Certification of No Objection/Response/Answer** from the available events. Check whether you are filing jointly with another attorney. Click **Next**.

**EECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Start typing to find another event. Hold down Ctrl to add additional items.

Available Events (click to select events)	Selected Events (click to remove events)
<input type="checkbox"/> Affidavit/Certification of Default	<input type="checkbox"/> Affidavit/Certification of No Objection/Response/Answer
<input checked="" type="checkbox"/> Affidavit/Certification of No Objection/Response/Answer	
<input type="checkbox"/> Answer to Involuntary Petition	
<input type="checkbox"/> Mortgage Mediation - Objection to Motion to Participate in Mortgage Modification Mediation Program.	
<input type="checkbox"/> Objection	
<input type="checkbox"/> Reply	
<input type="checkbox"/> Response	
<input type="checkbox"/> Response to Motion	

Joint filing with other attorney(s).

Highlight the party you represent. Click **Next**.

**EECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

**Select the Party:**

[Add/Create New Party](#)

- Bay Lake Bank, [Creditor]
- Grossman, Mary B. [Trustee]
- Kennedy Hahn, [Creditor]
- Wilder, Michelle [Debtor]

Browse and attach the PDF image of your Affidavit/Certification of No Objection/Response/Answer. Click **Next**.

**EECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

**Filename**

O:\common\everyone\Staff Folders\AES-Y

**Attachments to Document:**  No  Yes

Select whether you are filing an Affidavit, Certification, or Statement. Click **Next**.

**EECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

**Is this an Affidavit of No Objection/Response/Answer, a Certification of No Objection/Response/Answer, or a Statement of No Objection/Response/Answer?**

Check the box to **Refer to existing event(s)**. Click **Next**.

**MECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

**Refer to existing event(s)?**

Next Clear

Select the category to which your event relates. **Hint: What was the original document filed?** Be sure to link your Affidavit/Certification/Statement to your original motion. Click **Next**.

**MECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Select the category to which your event relates.

auditor  
caseupld  
claims  
cmp  
court  
crtitcrd  
**motion**  
truce  
order

Filed  to

Documents  to

Next Clear

Select the appropriate event(s) to which your event relates. Click **Next**.

**MECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Select the appropriate event(s) to which your event relates:

- 01/17/2012 [3](#) Motion to Modify Plan (RE: [2](#) Chapter 13 Plan) regarding 11 USC sec. 1329. filed by Testing An Attorney1 of Office of Attorney L. 1 on behalf of Debtor Michelle Wilder. (Attorney1, Testing)
- 09/27/2012 [6](#) Stipulation Regarding Substitution of Attorney for a Debtor . (Jones, Norah)
- 11/09/2012 [9](#) Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon with Notice of Motion and Certificate of Service filed by Norah Jones of Jones Law Offices on behalf of Creditor Bay Lake Bank. Hearing Objections due by 11/30/2012. Fee Amount \$176. (Jones, Norah)

Review pre-docket text. Click **Next**.

**MECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

HI  
HI

Docket Text: Modify as Appropriate.

Affidavit of No Objection/Response/Answer Filed by Creditor Bay Lake Bank  (Re: [\[9\]](#) Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon ) (Jones, Norah)

Review final docket text. Click **Next**.

**MECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

Docket Text: Final Text

**Affidavit of No Objection/Response/Answer Filed by Creditor Bay Lake Bank (Re: [\[9\]](#) Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon ) (Jones, Norah)**

**Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.**  
**Have you redacted?**

Review final Notice of Electronic Filing.

**ECF** Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

**File an answer to a motion:**

[12-24001-mdm Michelle Wilder](#)

Type: bk	Chapter: 13 v	Office: 2 (Milwaukee)
Assets: y	Judge: mdm	Case Flag: CounDue, DebtEd, NTCAPR, REAF

**U.S. Bankruptcy Court**  
**Eastern District of Wisconsin(TRAIN)**

Notice of Electronic Filing

The following transaction was received from Norah Jones entered on 11/9/2012 at 1:24 PM CST and filed on 11/9/2012

**Case Name:** Michelle Wilder  
**Case Number:** [12-24001-mdm](#)  
**Document Number:** [10](#)

**Docket Text:**  
Affidavit of No Objection/Response/Answer Filed by Creditor Bay Lake Bank (Re: [9] Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon ) (Jones, Norah)

The following document(s) are associated with this transaction:

**Document description:**Main Document  
**Original filename:**O:\common\everyone\Staff Folders\AES-YMR\MRH\Attorney Training\Example Documents\test.pdf  
**Electronic document Stamp:**  
[STAMP bkecfStamp\_ID=993660899 [Date=11/9/2012] [FileNumber=123644-0]  
[86850f6750d6fcd144cc3d0c0a7a2175e08d86ac76255237bbb161b73bf59a0f5320b  
5af63f80ed55c84272b1276991363d27fdcbadedbcd7775ab1c94bb6600]]

**12-24001-mdm Notice will be electronically mailed to:**

Norah Jones on behalf of Creditor Bay Lake Bank  
[michelle\\_hawley@web.uscourts.gov](mailto:michelle_hawley@web.uscourts.gov)

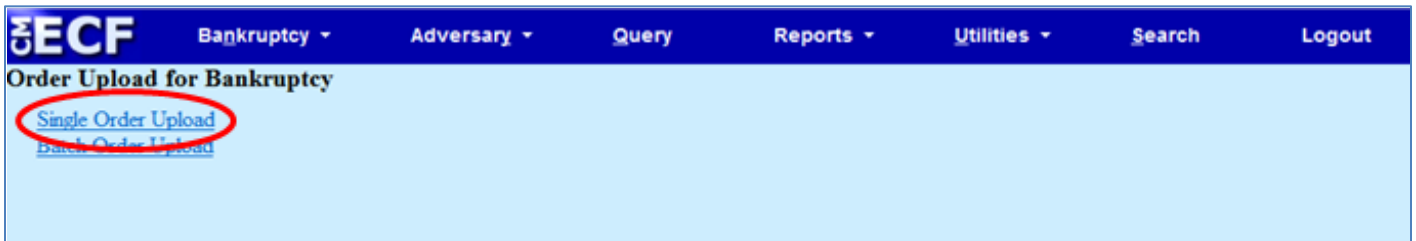
In conjunction with filing the Affidavit/Certification of No Objection/Response/Answer, don't forget to upload your proposed order.

### Proposed Order

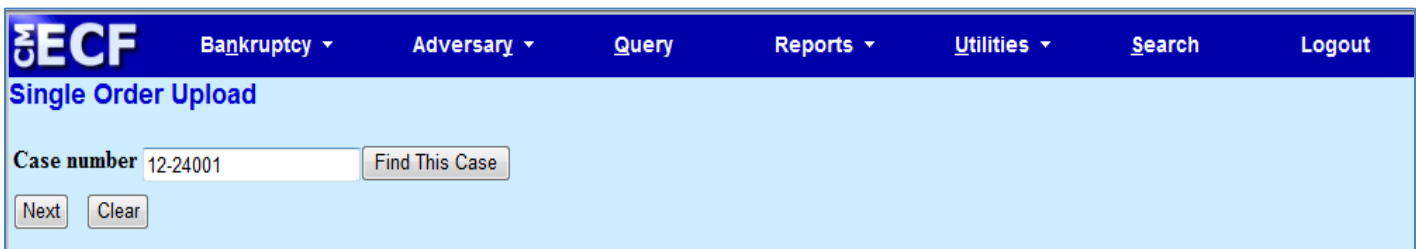
While under the Bankruptcy Menu, go to the **Order Upload** Submenu.



Select **Single Order Upload**.

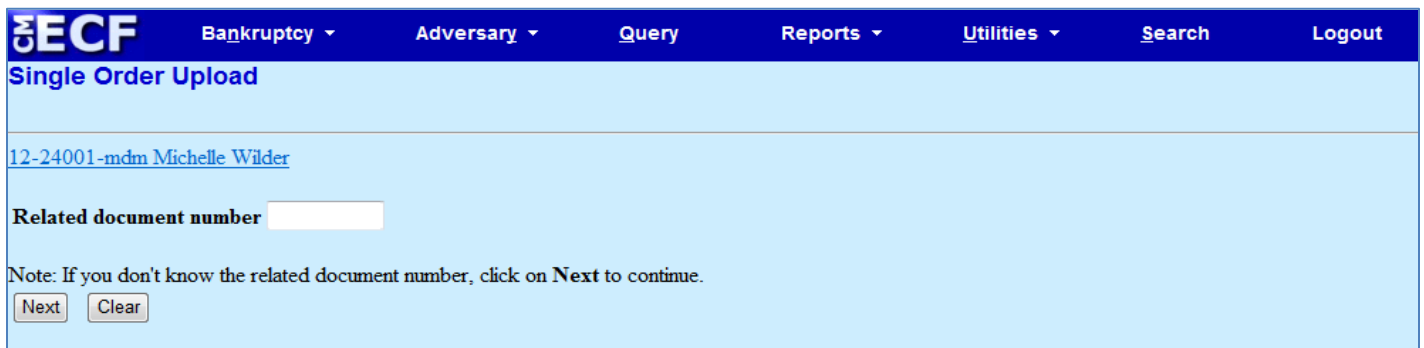


Enter the case number. Click **Next**.



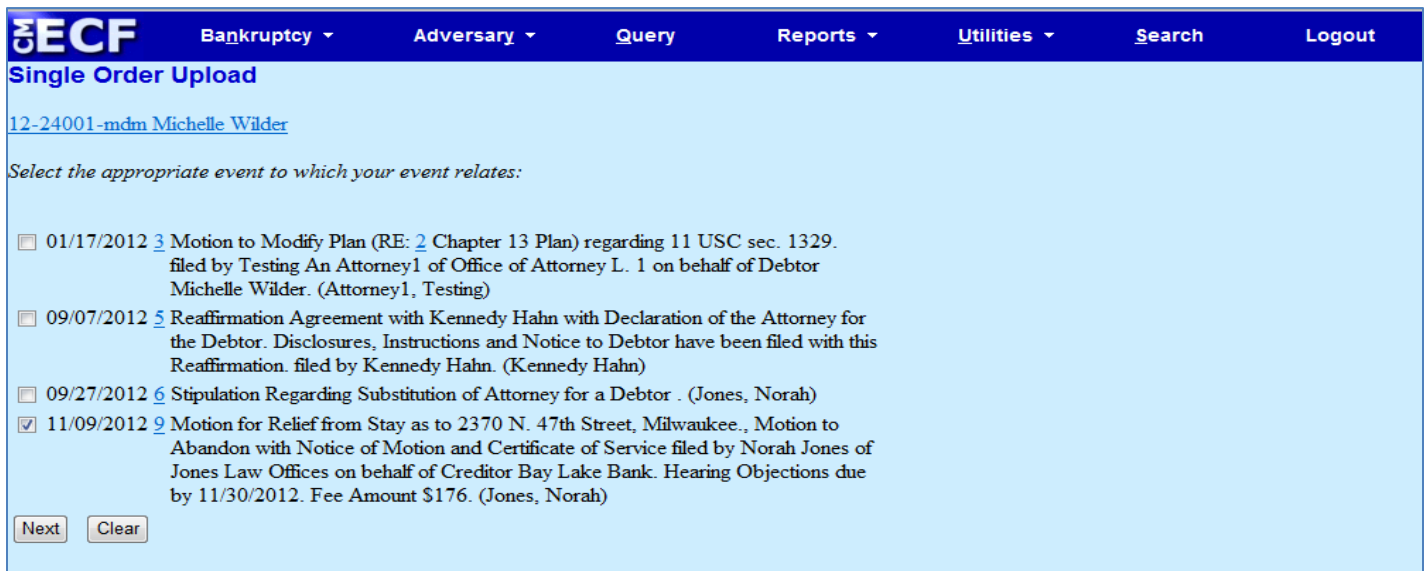


Enter the **Related document number**. **Hint:** Be sure to link the proposed order back to the original motion. Don't worry about remembering the docket number for your original motion, just click **Next** for a list.



The screenshot shows the ECF Single Order Upload form. At the top, there is a navigation bar with 'Bankruptcy', 'Adversary', 'Query', 'Reports', 'Utilities', 'Search', and 'Logout'. Below the navigation bar, the page title is 'Single Order Upload'. The case information is '12-24001-mdm Michelle Wilder'. There is a text input field for 'Related document number'. Below the input field, there is a note: 'Note: If you don't know the related document number, click on Next to continue.' At the bottom of the form, there are two buttons: 'Next' and 'Clear'.

Select the appropriate event(s) to which your event relates. Click **Next**.

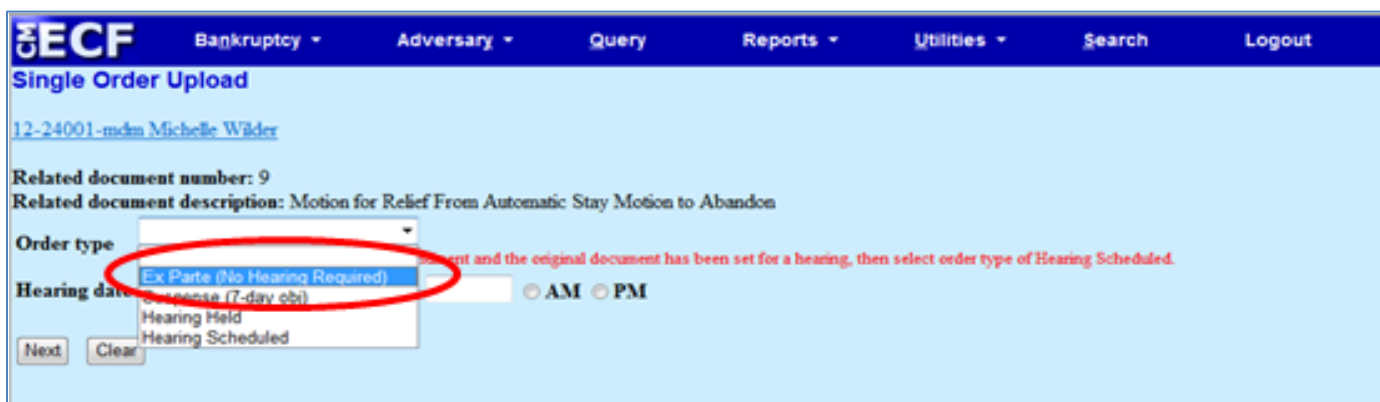


The screenshot shows the ECF Single Order Upload form with the event selection step. The navigation bar and case information are the same as in the previous screenshot. Below the case information, there is a prompt: 'Select the appropriate event to which your event relates:'. There is a list of events with checkboxes: 

- 01/17/2012 3 Motion to Modify Plan (RE: 2 Chapter 13 Plan) regarding 11 USC sec. 1329. filed by Testing An Attorney1 of Office of Attorney L. 1 on behalf of Debtor Michelle Wilder. (Attorney1, Testing)
- 09/07/2012 5 Reaffirmation Agreement with Kennedy Hahn with Declaration of the Attorney for the Debtor. Disclosures, Instructions and Notice to Debtor have been filed with this Reaffirmation. filed by Kennedy Hahn. (Kennedy Hahn)
- 09/27/2012 6 Stipulation Regarding Substitution of Attorney for a Debtor . (Jones, Norah)
- 11/09/2012 9 Motion for Relief from Stay as to 2370 N. 47th Street, Milwaukee., Motion to Abandon with Notice of Motion and Certificate of Service filed by Norah Jones of Jones Law Offices on behalf of Creditor Bay Lake Bank. Hearing Objections due by 11/30/2012. Fee Amount \$176. (Jones, Norah)

At the bottom of the form, there are two buttons: 'Next' and 'Clear'.

Select an **Order Type**. If an Affidavit/Certification/Statement of No Objection/Response/Answer was just filed, choose **Ex Parte (No Hearing Required)**. Click **Next**.



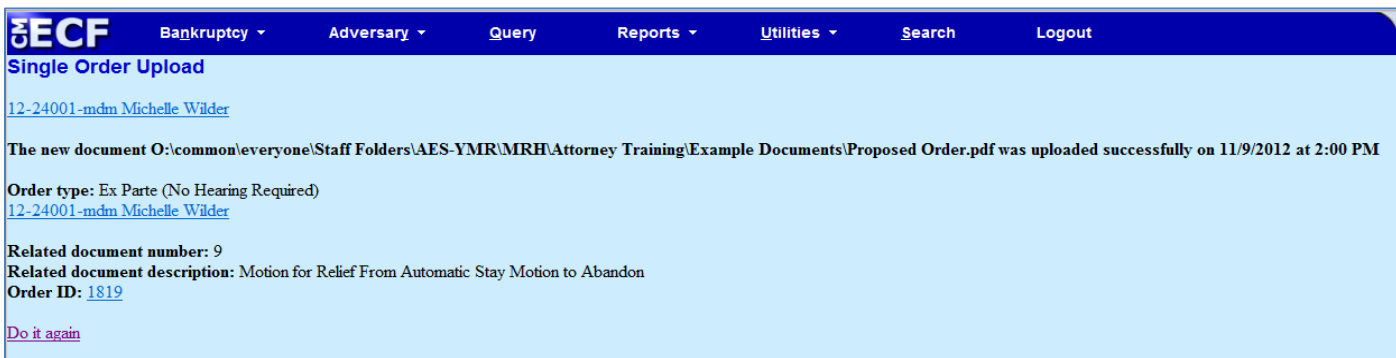
The screenshot shows the ECF Single Order Upload form with the order type selection step. The navigation bar and case information are the same as in the previous screenshots. Below the case information, there is a text input field for 'Related document number: 9' and a text input field for 'Related document description: Motion for Relief From Automatic Stay Motion to Abandon'. There is a dropdown menu for 'Order type' with a red circle around the 'Ex Parte (No Hearing Required)' option. Below the dropdown menu, there is a text input field for 'Hearing date' and two radio buttons: 'AM' and 'PM'. At the bottom of the form, there are two buttons: 'Next' and 'Clear'.

Browse and attach the PDF image of your Proposed Order. **Hint: Be sure your Proposed Order is formatted correctly.** See the CM/ECF Administrative Procedures for formatting requirements. Click **Next**.



The screenshot shows the 'Single Order Upload' page in the CM/ECF system. The navigation bar at the top includes 'Bankruptcy', 'Adversary', 'Query', 'Reports', 'Utilities', 'Search', and 'Logout'. The main content area has a 'Filename' field with the path 'O:\common\everyone\Staff Folders\AES-\' and a 'Browse...' button. Below this is the 'Attachments to Document' section with radio buttons for 'No' (selected) and 'Yes'. At the bottom of the form are 'Next' and 'Clear' buttons.

Review the receipt for the Proposed Order.



The screenshot shows the receipt page for the 'Single Order Upload'. The navigation bar is the same as in the previous screenshot. The main content area displays the case number '12-24001-mdm Michelle Wilder'. A message states: 'The new document O:\common\everyone\Staff Folders\AES-YMR\MRH\Attorney Training\Example Documents\Proposed Order.pdf was uploaded successfully on 11/9/2012 at 2:00 PM'. Below this, it shows 'Order type: Ex Parte (No Hearing Required)' and the case number '12-24001-mdm Michelle Wilder'. It also lists 'Related document number: 9' and 'Related document description: Motion for Relief From Automatic Stay Motion to Abandon'. The 'Order ID' is '1819'. At the bottom, there is a link 'Do it again'.

Reminder, the Proposed Order is submitted directly to the presiding Judge's chambers. Once the order is signed and docketed, the Notice of Electronic Filing will be transmitted to all registered electronic users in the case with a copy of the signed order.