



United States Bankruptcy Court  
Eastern District of Wisconsin  
Office of the Clerk

## Court Profile

### JUDGES

Honorable Margaret Dee McGarity, Chief Judge  
Room 162, U.S. Courthouse  
517 East Wisconsin Avenue  
Milwaukee, WI 53202-4581  
Phone: 414-297-3291 (ext. 3203)  
FAX: 414-297-4042

Judicial Assistant: Doris Miszewski

Honorable James E. Shapiro  
Room 140, U.S. Courthouse  
517 East Wisconsin Avenue  
Milwaukee, WI 53202-4581  
Phone: 414-297-3291 (ext. 3201)  
FAX: 414-297-4088

Judicial Assistant: Tina Fies

Honorable Susan V. Kelley  
Room 162, U.S. Courthouse  
517 East Wisconsin Avenue  
Milwaukee, WI 53202-4581  
Phone: 414-297-3291 (ext. 3202)  
FAX: 414-297-4113

Judicial Assistant: Kristalyn Brown

### CLERK

Christopher L. Austin  
Room 126, U.S. Courthouse  
517 East Wisconsin Avenue  
Milwaukee, WI 53202-4581  
Phone: 414-297-3291 (ext. 3204)  
FAX: 414 297-4040

Administrative Assistant: Janet Medlock

### OFFICE HOURS

Monday through Friday, 8:30 A.M. until 4:30 P.M., except legal holidays. Public hours for viewing bankruptcy records, 8:30 A.M. until 4:30 P.M.

### ACCESS TO INFORMATION AND RECORDS

Internet Website Address

[www.wieb.uscourts.gov](http://www.wieb.uscourts.gov)

Public Access to Court Electronic Records (PACER)

Service Center Home Page

Local site

[www.pacer.psc.uscourts.gov](http://www.pacer.psc.uscourts.gov); or  
[www.pacer.wieb.uscourts.gov](http://www.pacer.wieb.uscourts.gov); or

Voice Case Information System (VCIS)

Local

Toll Free

1-414-297-3582; or  
1-877-781-7277

## **JURISDICTION**

Counties of: Brown, Calumet, Dodge, Door, Florence, Fond du Lac, Forest, Green Lake, Kenosha, Kewaunee, Langlade, Manitowoc, Marinette, Marquette, Menominee, Milwaukee, Oconto, Outagamie, Ozaukee, Racine, Shawano, Sheboygan, Walworth, Washington, Waukesha, Waupaca, Waushara and Winnebago.

## **FILING REQUIREMENTS**

See the Appendix to the Local Rules.

### **FACSIMILE FILING** - LOCAL RULE 5005.1

- (1) Upon application certifying exceptional circumstances and such notices as the court may require, the court may authorize the filing by facsimile transmission of documents other than bankruptcy schedules or amendments thereto.
- (2) A facsimile filing is deemed to occur upon the print out and receipt of the document in the office of the clerk except as otherwise provided in this rule.
- (3) Where the facsimile filing occurs after 4:30 p.m. weekdays, on a Saturday, Sunday or legal holiday, the filing is deemed to have occurred at 8:30 a.m. on the next business day.
- (4) Such filing may be disregarded unless the original document is filed in the office of the clerk within five days after such filing.

## **LOCAL RULES**

The local rules are available at the court's web site ([www.wieb.uscourts.gov](http://www.wieb.uscourts.gov)), or submit a written request with a self-addressed stamped return envelope (\$.83 in postage).

### **APPENDIX TO THE LOCAL RULES**

The local rules appendix contains information (e.g. filing requirements, copies required, fees, etc.) lawyers and parties need in the Eastern District of Wisconsin. The appendix is available at the court's web site ([www.wieb.uscourts.gov](http://www.wieb.uscourts.gov)), or submit a written request with a self-addressed stamped return envelope (\$1.06 in postage).

To obtain the local rules and the appendix, submit a written request with a self-addressed stamped return envelope (\$1.75 postage).

### **DIRECTIONS TO THE COURTHOUSE**

Following are general directions from the interstate only. Please consult your hearing notice to verify room numbers and updates for hearings.

Take I-94 or I-43 to 794 into Milwaukee, Exit 72A.

Stay Left and Exit at 1E Van Buren North.

VanBuren Street is one way going North. On Van Buren Street, stay in the left lane to get to Wisconsin Avenue. This is approximately two blocks. Turn left and proceed one block.

The public entrance to the courthouse is the main door at 517 East Wisconsin Avenue. The handicap entrance is located on Jefferson Street.